

**Bexar County
Emergency Services District No. 12
Meeting Minutes
May 10, 2023
6:00 P.M.**

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.

The Bexar County Emergency Services District No. 12 conducted a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 on March 08, 2023 and the following was discussed;

- 1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.**

Commissioner Nickles called the meeting to order at 6:03 P.M.

- 2. Establish Quorum.**

A quorum was present with Commissioner Nickles, Commissioner Pena, Commissioner Latka and Commissioner Neill. Commissioner Strzelczyk was absent,

- 3. Citizen's Public Forum. (3 minutes time limit per individual).**

There were no citizens signed up to speak.

4. Approval of Meeting Minutes from February 8, 2023.

Commissioner Neill moved to approve the minutes as written, Seconded by Commissioner Latka; Approved unanimously.

5. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.)

a. Run reports on calls for District and other items of interest.

The Commissioners reviewed the run report but no one had any questions.

b. Updates on Vehicles and Apparatus.

Assistant Chief reported that all apparatus are up and running except for the Red Pickup the turbo went out on the truck so it's in the shop for repair.

6. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.

Mr. Herrera was in attendance from the Fire Marshall's Office, He discussed how the EOC is starting to work closer with the ESD's.

Mr. Herrera informed the Board that the county is looking into sponsoring another ESD workshop.

7. Discussion and possible action regarding design and construction related to matters to the new station building located at 11800 U.S. Highway 87.

Commissioner Neill Moved to table this item, Seconded by commissioner Latka; Approved unanimously.

8. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.

Assistant Chief Padalecki reported that they are moved into the new 192 station but there are still a few items that need to be addressed.

Commissioner Neill moved to approve change order number 6 for \$8,418.00, Seconded by Commissioner Latka; Approved unanimously.

Commissioner Neill moved to approve the invoices for the communication installation for \$145.00 and \$522.68, Seconded by Commissioner Latka; Approved unanimously.

Commissioner Pena moved to pay the invoice to Chapman Refrigeration to install ice machine for \$610.90, Seconded by Commissioner Latka; Approved unanimously.

Commissioner Neill moved to pay the invoice for furniture and mattresses for \$11,059.76, Seconded by Commissioner Pena; Approved unanimously.

- 9. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.**

Assistant Chief Padalecki reported that they had a meeting on Monday with AG/CM and hoped to have a short list by the end of the month.

No action taken.

- 10. Discussion and possible action on purchase of trucks and equipment under resolution 0111230902.**

Commissioner Pena moved to approve the wire transfer to Harris County # 48 for purchase of Rescue Truck for \$210,000.00, Seconded by Commissioner Neill; Approved unanimously.

- 11. Discussion, update, and possible action on a tract of land to be purchase, for a future Fire Station location for the district.**

Chief Padalecki reported that he is still in discussion with several people but there is not anything definite at this time.

No action taken.

- 12. Discussion, update, and possible action Association of Emergency Services Districts of Bexar County.**

Assistant Chief Padalecki reported on what was discussed at the meeting on Tuesday.

No action taken.

- 13. Discussion and possible action on approving reimbursement to Saint Hedwig VFD for preparation of form 990.**

Commissioner Neill moved to pay the \$2,050.00 for the 990 to be prepared for St, Hedwig VFD, Seconded by Commissioner Latka; Approved unanimously.

- 14. Financial Report.**

- a. Discussion and review of the Financial Report and tax revenue collected to date.**

Commissioner Nickles reported to date that the District has received \$2,228,568.31 from all sources.

- b. Discussion and action on approving payment of all District bills for the month including payroll.**

Commissioner Pena moved to pay all bills including payroll, Seconded by Commissioner Latka; Approved unanimously.

- c. Discussion and action to transfer funds between Bank Accounts as needed.**

Commissioner Latka moved to transfer \$17,290.39 from station account to the operations account, Seconded by Commissioner Pena; Approved unanimously.

15. Adjourn

With no further business Commissioner Pena moved to adjourn, Seconded by Commissioner Neill; Approved unanimously.

16. Adjourned: 7:37 P.M.

Attest:



**Mr. Leon Nickles Jr.
President
Bexar County ESD No. 12**



**Dr. Charles Neill
Secretary
Bexar County ESD No. 12**