

**Bexar County
Emergency Services District No. 12
Meeting Minutes
April 16, 2024
6:00 P.M.**

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going into Closed Session.

The Bexar County Emergency Services District No. 12 conducted a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 on March 20, 2024 and the following was discussed;

1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.

Commissioner Nickles called the meeting to order at 6:07 P.M..

2. Establish Quorum.

A quorum was present with Commissioner Nickles, Commissioner Strzelczyk, Commissioner Latka and Commissioner Pena were in attendance. The Board has one vacancy at this time.

3. Citizen's Public Forum. (3 minutes time limit per individual).

There were no citizens signed up to speak.

4. Approval of Meeting Minutes from February 07, 2024.

Commissioner Strzelczyk moved to approve the minutes as written, Seconded by Commissioner Latka; Approved unanimously.

5. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items).

a. Run reports on calls for District and other items of interest.

The Commissioner reviewed the run report but no one had any questions.

6. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.

Mr. Herrera was unable to attend but he sent all the Commissioners an e-mail with some updates.

7. Discussion and possible action regarding design and construction related to matters to the new station building located at 11800 U.S. Highway 87.

Chief Padalecki reported that Marksmen Construction is working on correcting items to get as many of the ADA issues corrected as possible, Chief Padalecki reported that a number of the issues have been corrected.

8. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.

Commissioner Latka moved to pay TIPS Pay application Number 11 for \$21,990.73. Seconded by Commissioner Pena; Approved unanimously.

9. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.

No updates and No action taken on this item.

10. Discussion and possible action on Vehicles to be sold or purchased as the district see the needs.

Assistant Chief Padalecki discussed reducing the cost of the truck because there has not been much interest on the truck.

Commissioner Latka moved to reduce the price of the truck to \$220,000.00, Seconded by Commissioner Pena; Approved unanimously.

11. Discussion, update, and possible action on a tract of land to be purchased, for a future Fire Station location for the district.

Assistant Chief Padalecki reported that he did not have any updates.

No action taken on this item.

12. Discussion, update, and possible action Association of Emergency Services Districts of Bexar County.

Assistant Chief Padalecki reported that he did not have any updates because the last meeting did not have a quorum.

- 13. Discussion and possible action on signing TCPA (Texas Comptroller of Public accounts) letter for HDL companies.**

Commissioner Pena moved to sign the Texas Comptrollers of Public Accounts Letter for the HDL Companies, Seconded by Commissioner Latka; Approved unanimously.

- 14. Discussion and possible action on loan payment, terms, and conditions.**

No update and No Action taken on this item.

- 15. Discussion and possible action on purchasing training truck. (Battalion Chief Griffin)**

Battalion Chief Griffin reported that he has found a used latter truck that ESD 8 has and that has been out of service for about a year that could be used for driver training and other training, Battalion Chief Griffin said ESD 8 is asking \$7,000.00 and we would need to install new batteries.

Commissioner Latka moved to pay \$6,000.00 for the truck and also pay for the new batteries and the truck will only get a ESD 12 LOGO no other decals shall be replaced and the truck will not be repainted, Seconded by Commissioner Pena; Approved unanimously.

- 16. Financial Report.**

- a. Discussion and review of the Financial Report and tax revenue collected to date.**

Commissioner Nickles reported that to date the District has received \$2,736.632.93 from all sources.

- b. Discussion and action on approving payment of all District bills for the month including payroll.**

Commissioner Strzelczyk moved to pay all bills including payroll for the month, Seconded by Commissioner Pena; Approved unanimously.

- c. Discussion and action to transfer funds between Bank Accounts as needed.**

Commissioner Latka moved to table this item at this time, Seconded by Commissioner Strzelczyk; Approved unanimously.

- d. Discussion and possible action on new bank account for the district's needs.**

Commissioner Latka moved to table this item at this time, Seconded by Commissioner Strzelczyk; Approved unanimously.

- e. Discussion and possible action on the district reserve account.
(Commissioner Alex Pena)**

Commissioner Pena moved to table this item at this time, Seconded by
Commissioner Latka; Approved unanimously.

17. Adjourn.

With no further business Commissioner Latka moved to adjourn, Seconded by
Commissioner Strzelczyk; Approved unanimously.

18. Adjourned: 7:13 P.M.

Attest:



Mr. Leon Nickles Jr.
President
Bexar County ESD No. 12



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