

**Bexar County
Emergency Services District No. 12
Meeting Minutes
May 10, 2023
6:00 P.M.**

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.

The Bexar County Emergency Services District No. 12 conducted a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 on April 12, 2023 and the following was discussed;

- 1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.**

Commissioner Nickles called the meeting to order at 6:03 P.M.

- 2. Establish Quorum.**

A quorum was present with Commissioner Nickles, Commissioner Strzelczyk, Commissioner Pena, Commissioner Latka and Commissioner Neill were all in attendance.

- 3. Citizen's Public Forum. (3 minutes time limit per individual).**

There were no citizens signed up to speak.

- 4. Approval of Meeting Minutes from February 8, 2023.**

Commissioner Pena moved to table the approval of the minutes, Seconded by Commissioner Neill; Approved unanimously.

- 5. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.)**

- a. Run reports on calls for District and other items of interest.**

The Commissioners reviewed the run report but no one had any questions.

- b. Updates on Vehicles and Apparatus.**

Assistant Chief reported that all used apparatus out of Houston has been purchased and to completely equip the truck it would be approximately \$750,000.00.

- 6. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.**

Mr. Herrera was not in attendance.

- 7. Discussion and possible action on ESO reporting software for ESD needs on Fire Reporting and First Responder reporting.**

Assistant Chief Padalecki reported that the cost of the software and one time cost for setup was \$19,000.00, Assistant Chief Padalecki also reported that the current software will no longer be used by the county and other departments.

Commissioner Neill moved to table this item until we get more information on possible pay options and fees, Seconded by Commissioner Strzelczyk; Approved unanimously.

- 8. Discussion and possible action regarding design and construction related to matters to the new station building located at 11800 U.S. Highway 87.**

Discussion only no action taken.

- 9. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.**

Assistant Chief Padalecki reported that they are moved into the new 192 station but there are still a few items that need to be addressed the main issue is with the Hot Water pressure, Assistant Chief Padalecki got prices from the contractor on possibly changing the Hot Water heater to another style.

Commissioner Pena moved to not do anything on the Hot Water heater until we get a second opinion from another plumber, Seconded by Commissioner Latka; Approved unanimously.

Commissioner Strzelczyk moved to approve pay application number 19 for \$12,727.15, Seconded by Commissioner Neill; Approved unanimously.

Commissioner Pena moved to approve pay application number 20 for \$115,446.45, Seconded by Commissioner Strzelczyk; Approved unanimously.

Commissioner Latka moved to pay the contractor \$7,760.00 to run power and set needed electrical panels for the fuel island and to the storage shed to connect the A/C for the shed, Seconded by Commissioner Pena; Approved unanimously.

10. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.

A representative from AG/CM was at the meeting to discuss the rankings for the short list and to give the Board direction on what the next step is that needs to be taken.

Commissioner Neill moved to rank the Contractors in the following order, Speed Fab Concrete as number 1, Nunnely Construction and Beaty Palmer Architects as number 2, Guido Construction as number 3, Seconded by Commissioner Latka; Approved unanimously.

11. Discussion and possible action on purchase of trucks and equipment under resolution 0111230902.

Commissioner Pena moved to approve the wire transfer to Harris County # 48 for purchase of Rescue Truck for \$210,000.00, Seconded by Commissioner Neill; Approved unanimously.

12. Discussion, update, and possible action on a tract of land to be purchase, for a future Fire Station location for the district.

Chief Padalecki reported that he is still in discussion with several people but there is not anything definite at this time.

No action taken.

13. Discussion, update, and possible action Association of Emergency Services Districts of Bexar County.

Assistant Chief Padalecki reported on what was discussed at the meeting on Tuesday.

Discussion only no action taken.

- 14. Discussion and possible action on approving reimbursement to Saint Hedwig VFD for preparation of form 990.**

Commissioner Neill moved to pay the \$2,050.00 for the 990 to be prepared for St, Hedwig VFD, Seconded by Commissioner Latka; Approved unanimously.

- 15. Financial Report.**

- a. Discussion and review of the Financial Report and tax revenue collected to date.**

Commissioner Nickles reported to date that the District has received \$2,228,568.31 from all sources.

- b. Discussion and action on approving payment of all District bills for the month including payroll.**

Commissioner Pena moved to pay all bills including payroll, Seconded by Commissioner Latka; Approved unanimously.

- c. Discussion and action to transfer funds between Bank Accounts as needed.**

Commissioner Latka moved to transfer \$17,290.39 from station account to the operations account, Seconded by Commissioner Pena; Approved unanimously.

16. Adjourn

With no further business Commissioner Pena moved to adjourn, Seconded by Commissioner Neill; Approved unanimously.

17. Adjourned: 7:37 P.M.

Attest:



Mr. Leon Nickles Jr.
President
Bexar County ESD No. 12



Dr. Charles Neill
Secretary
Bexar County ESD No. 12