

**Bexar County  
Emergency Services District No. 12  
Meeting Minutes  
June 14, 2023  
6:00 P.M.**

**The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.**

**The Bexar County Emergency Services District No. 12 conducted a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 on May 10, 2023 and the following was discussed;**

- 1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.**

**Commissioner Nickles called the meeting to order at 6:02 PM.**

- 2. Establish Quorum.**

**A quorum was present with Commissioner Nickles, Commissioner Strzelczyk, Commissioner Latka, Commissioner Neill and Commissioner Pena in attendance.**

- 3. Citizen's Public Forum. (3 minutes time limit per individual).**

**There were no citizens signed up to speak.**

- 4. Approval of Meeting Minutes from March 08, 2023, April 12, 2023 and April 24, 2023.**

**Commissioner Neill moved to approve the March 08, 2023 and the April 12, 2023 and the April 24, 2023 meeting minutes as written, Seconded by Commissioner Strzelczyk; Approved unanimously.**

- 5. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items).**

- a. Run reports on calls for District and other items of interest.**

**The Board reviewed the run report but no one had any questions.**

- b. Updates on Vehicles and Apparatus.**

**Chief Padalecki reported that all apparatus are up and running.**

- 6. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.**

**Mr. Herrera was not in attendance.**

- 7. Discussion and possible action regarding design and construction related to matters to the new station building located at 11800 U.S. Highway 87.**

**No Discussion or action all items will be covered in item 8.**

8. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.

Chief Padalecki reported that he had a plumber come to the station and check the low pressure. Chief Padalecki reported the plumber spent about 4 hours checking things at all connections and finally discovered that by turning off the recirculating pump all locations for hot water had good pressure. Chief Padalecki that he called the contractor and told them that the issue is the recirculating system and they need to have their plumber figure out why and repair it.

Commissioner Latka moved to pay for the pad for the flag pole for a total of \$408.77, Seconded by Commissioner Neill; Approved unanimously.

9. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.

Commissioner Strzelczyk moved to have AG/CM stay hourly but not to exceed \$10,000.00, Seconded by Commissioner Neill; Approved unanimously.

10. Discussion and possible action on loan resolution for apparatus and equipment to be purchased.

Commissioner Latka moved to table this item, Seconded by Commissioner Pena; Approved unanimously.

11. Discussion, update, and possible action on a tract of land to be purchased, for a future Fire Station location for the district.

**Commissioner Latka moved to table this item, Seconded by Commissioner Strzelczyk; Approved unanimously.**

- 12. Discussion and review of 2022 property taxes collected to date and remaining taxes to be collected. (Requested by Commissioner Nickels)**

**The commissioners reviewed the reports sent to the District by the tax office and discussed the reports only.**

- 13. Discussion and review of 2023 preliminary tax values. (Requested by Commissioner Nickels).**

**The commissioners reviewed the reports sent to the District by Bexar County Appraisal District and discussed the reports only.**

- 14. Discussion, update, and possible action Association of Emergency Services District of Bexar County.**

**Chief Padalecki reported that there were no major updates to report.**

- 15. Discussion and possible action on selling 2 Stewart and Stevens trucks. (Requested by Commissioner Latka).**

**Chief Padalecki reported that they had an offer for \$20,000.00 for both trucks.**

**Commissioner Latka moved to take the offer for the trucks, Seconded by Commissioner Pena; Approved unanimously.**

**16. Discussion and possible action on selling 2004 Freightliner Tender.**

Chief Padalecki reported that he would like to keep the Tender until the new trucks arrive.

Commissioner Pena moved to table this item, Seconded by Commissioner Latka; Approved unanimously.

**17. Discussion and possible action on having generator set installed at Station 191.**

After Commissioner Nickles voiced his concerns about the location of the Generator because the driveway to access the location of the generator does not belong to the District and the District does not have ingress/egress to the driveway.

Commissioner Pena moved to install the Generator at the proposed location on the west side of the Station, Seconded by Commissioner Latka; Commissioner Pena, Commissioner Neill, Commissioner Strzelczyk and Commissioner Latka in favor, Commissioner Nickles opposed. Motion carries 4 to 1.

**18. Discussion and possible action on Audit being performed on Saint Hedwig VFD, due to loans held under their organization. (Requested by Armstrong & Vaughan)**

Chief Padalecki gave the Board the estimated cost for the audit of \$6,000.00.

Commissioner Strzelczyk moved to table, Seconded by Commissioner Pena; Approved unanimously.

**19. Financial Report.**

- a. Discussion and review of the Financial Report and tax revenue collected to date.

Commissioner Nickles reported that he did not have updated number for this meeting.

- b. Discussion and action on approving payment of all District bills for the month including payroll.

Commissioner Neill moved to pay all District bills including payroll, Seconded by Commissioner Strzelczyk; Approved unanimously.

- c. Discussion and action to transfer funds between Bank Accounts as needed.

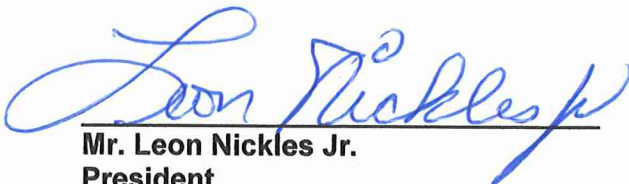
Commissioner Latka moved to table, Seconded by Commissioner Neill; Approved unanimously.

20. Adjourn.

With no further business Commissioner Latka moved to adjourn, Seconded by Commissioner Strzelczyk; Approved unanimously.

21. Adjourned: 7:28 PM

Attest:



Mr. Leon Nickles Jr.  
President  
Bexar County ESD No. 12



Dr. Charles Neill  
Secretary  
Bexar County ESD No. 12