

**Bexar County
Emergency Services District No. 12
Meeting Minutes
July 13, 2022
6:00 P.M.**

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.

The Bexar County Emergency Services District No. 12 conducted a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 on June 08, 2022 and the following was discussed;

1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.

Commissioner Nickles called the meeting at 6:01 P.M..

2. Establish Quorum.

A quorum was present with Commissioner Nickles, Commissioner Neill, Commissioner Latka and Commissioner Strzelczyk were in attendance, Commissioner Pena arrived at 6:05PM.

3. Citizen's Public Forum. (3 minutes time limit per individual).

There were no citizens signed up to speak.

4. Approval of Meeting Minutes from the May 11, 2022, meeting and May 26, 2022, special meeting.

Commissioner Neill moved to approve the May 11, 2022 minutes and the May 26, 2022 special meeting minutes as written, Seconded by Commissioner Pena; Approved unanimously.

- 5. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.).**

Chief Padalecki reported to the Board that he received the quote from Big State Electric, LTD. to connect the backup generator and all necessary switch gear and wiring to Station 191, the quote that was received was \$25,250.00.

- a. Run reports on calls for District and other items of interest.**

The Board reviewed the Run Report for the month but no one had any questions.

- b. Updates on Vehicles and Apparatus.**

Chief Padalecki reported that the Engine had been sent to Siddons-Martin for a Radiator leak and Siddons-Martin was unable to find anyone to repair the Radiator outside of shipping it to Dallas so he and the Assistant Chief told Siddons-Martin to order a New Radiator from Sutphen's Fire Apparatus as they were the only option for a replacement Radiator.

Chief Padalecki also reported that one of the M34 Trucks should be in end of July or first of August.

- c. Updates on any grants for the service provider Saint Hedwig VFD and Bexar County ESD 12 Fire / Rescue.**

Chief Padalecki reported that he did not have any updates on any Grants at this time.

6. **Discussion and Possible Action on any Grant matching funds request by Saint Hedwig VFD and Bexar County ESD 12 Fire / Rescue.**

Chief Padalecki reported that he did not have any Grant Matching Fund request at this time thus no action was taken.

7. **Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.**

Mr. Herrera from the Fire Marshall's office gave the Board updates on the discussion the Board and Chief Padalecki had with him about the Hazmat situation and about the Boards concerns about the response to calls from ESD 9 Fire.

Mr. Herrera said he got the Shape file from Green Valley water to start putting the Fire Hydrant locations on a map and would supply the District with a copy of the map.

Mr. Herrera presented the Board with FMO and OEM Leadership Contact Information.

8. **Discussion and possible action regarding design and construction related to matters to the new station building located at 11800 U.S. Highway 87.**

The Districts received an e-mail from the Architect saying all construction and design is progressing well.

9. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.

Commissioner Strzelczyk moved to table the item as the Contractors representative was unavailable for updates, Seconded by Commissioner Latka; Approved unanimously.

10. Discussion and possible action on pay rates, benefits and any related matters to employee benefits.

After some discussion Commissioner Neill moved to increase all employees pay across the board by \$1.75 per hour, Seconded by Commissioner Pena; Commissioner Neill, Commissioner Pena, Commissioner Latka and Commissioner Strzelczyk voted in favor, Commissioner Nickles abstained, motion approved.

11. Discussion and plans for FY 2022 – 2023 Budget.

Commissioner Strzelczyk moved to table the item, Seconded by Commissioner Latke; Approved unanimously.

12. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.

Commissioner Strzelczyk moved to table the item, Seconded by Commissioner Neill; Approved unanimously.

- 13. Discussion, update, and possible action on a tract of land to be purchase, for a future Fire Station location for the district.**

Commissioner Nickles gave the board an update on possible tracts of land and land owners that he has spoken too.

- 14. Discussion and possible action on open records request submitted to the District.**

Commissioner Strzelczyk and Commissioner Nickles gave a brief update on the requests.

- 15. Financial Report.**

- a. Discussion and review of the Financial Report and tax revenue collected to date.**

Commissioner Nickles reported to the Board that the District has received \$2,133,495.59 to date from all sources.

- b. Discussion and action on approving payment of all District bills for the month including payroll.**

Commissioner Neill moved to pay all District Bills including payroll, Seconded by Commissioner Strzelczyk; Approved unanimously.

- c. Discussion and action to transfer funds between Bank Accounts as needed.**

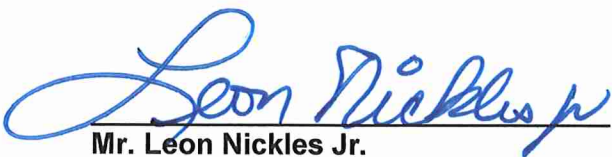
Commissioner Strzelczyk moved to table the item, Seconded by
Commissioner Pena; Approved unanimously.

16. Adjourn

With no further business Commissioner Neill moved to adjourn, Seconded by
Commissioner Strzelczyk; Approved unanimously.

17. Adjourned: 7:35 P.M.

Attest:



Mr. Leon Nickles Jr.
President
Bexar County ESD No. 12



Dr. Charles Neill
Secretary
Bexar County ESD No. 12