

**Bexar County  
Emergency Services District No. 12  
Meeting Minutes  
November 09, 2022  
6:00 P.M.**

**The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.**

**The Bexar County Emergency Services District No. 12 conducted a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 on September 14, 2022 and the following was discussed;**

- 1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.**

**Commissioner Nickles called the meeting to order at 6:00 PM.**

- 2. Establish Quorum.**

**A Quorum was present with Commissioner Nickles, Commissioner Strzelczyk, Commissioner Neill, Commissioner Pena and Commissioner Latka in attendance.**

- 3. Citizen's Public Forum. (3 minutes time limit per individual).**

**There were no citizens signed up to speak or in attendance.**

- 4. Approval of Meeting Minutes from the August 10, 2022, meeting, and Special Meeting August 29, 2022.**

**Commissioner Strzelczyk moved to approve the August 10, 2022 Meeting Minutes and the August 29, 2022 Special Meeting Minutes as written, Seconded by Commissioner Neill; Approved unanimously.**

**5. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items).**

**a. Run reports on calls for District and other items of interest.**

**The Board reviewed the run report for the month but no one had any questions.**

**b. Updates on Vehicles and Apparatus.**

**Chief Padalecki reported that all apparatus are up and running, Chief Padalecki also reported that the Boat has arrived and they need to break in the motor on the Boat so it will be ready to use.**

**c. Updates on any grants for the service provider Saint Hedwig VFD and Bexar County ESD 12 Fire / Rescue.**

**Chief Padalecki reported that he did not have any updates on any grants.**

**6. Discussion and Possible Action on any Grant matching funds request by Saint Hedwig VFD and Bexar County ESD 12 Fire / Rescue.**

**Chief Padalecki reported that he did not have any Grant Matching Fund request at this time.**

**No action taken.**

7. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.

No one for the Bexar County Fire Marshall's Office or the Office of Emergency Management were available.

8. Discussion and possible action regarding design and construction related to matters to the new station building located at 11800 U.S. Highway 87.

Commissioner Nickles whom was charring the meeting announced the Board was entering into closed meeting under Statute 551.071 at 6:55 PM, Commissioner Nickles announced the Board was resuming the open meeting at 7:39 PM.

9. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.

Bill Thompson the onsite superintend was at the meeting and gave the Board an update on progress within the building, Mr. Thompson also said he is still waiting on CPS Energy to run the power to the building, Mr. Thompson also said he is waiting on TxDOT to give him the approval on his traffic plan so he can pour the driveway onto US 87.

Commissioner Strzelczyk moved to approve paying Pay Application Number 15 for \$356,989.44, Seconded by Commissioner Neill; Approved unanimously.

Commissioner Strzelczyk moved to approve paying TIPS Pay Application Number 5 for \$308,662.60, Seconded by Commissioner Neill; Approved unanimously.

**Commissioner Strzelczyk moved to pay an invoice from Rabba-Kistner for testing, Seconded by Commissioner Pena; Approved unanimously.**

- 10. Discussion and possible action regarding presentation on financing from District Attorney.**

**Commissioner Nickles whom was charring the meeting announced the Board was entering into closed meeting under Statute 551.071 at 6:55 PM, Commissioner Nickles announced the Board was resuming the open meeting at 7:39 PM.**

- 11. Discussion and possible action on regarding financing for Vehicles on order and station 193 with training facility.**

**Commissioner Neill moved to table this item, Seconded by Commissioner Pena; Approved unanimously.**

- 12. Discussion update, and possible action on review of contract with AGCM for project management of Station 193.**

**Commissioner Latka moved to table review of contract until loan paperwork is complete, Seconded by Commissioner Strzelczyk; Approved unanimously.**

- 13. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.**

**Commissioner Strzelczyk moved to table the item at this time, Seconded by Commissioner Latka; Approved unanimously.**

- 14. Discussion, update, and possible action on a tract of land to be purchase, for a future Fire Station location for the district.**

**Commissioner Nickles gave the Board a brief update on tracts of land that he has been working on.**

**Commissioner Latka gave Chief Padalecki information on a tract of land that he might want to check into that might be for sale.**

**15. Financial Report.**

- a. Discussion and review of the Financial Report and tax revenue collected to date.**

**Commissioner Nickles reported that to date from all sources the District has received \$2,940,617.43.**

- b. Discussion and action on approving payment of all District bills for the month including payroll.**

**Commissioner Neill moved to pay all District Bills including payroll, Seconded by Commissioner Pena; Approved unanimously.**

- c. Discussion and action to transfer funds between Bank Accounts as needed.**

**Commissioner Pena moved to transfer \$222,000.00 from reserve account to the operations account, Seconded by Commissioner Latka; Approved unanimously.**

**CLOSED MEETING ITEM, AND ACTION**

- 8. Discussion and possible action regarding design and construction related to matters to the new station building located at 11800 U.S. Highway 87.**

**Commissioner Pena moved for the Districts Attorney to move forward as Discussed in closed session, Seconded by Commissioner Strzelczyk; Approved unanimously.**

- 10. Discussion and possible action regarding presentation on financing from District Attorney.**

**Discussion only no action taken.**

- 16. Adjourn.**

**With no further business Commissioner Strzelczyk moved to adjourn, Seconded by Commissioner Latka; Approved unanimously.**

- 17. Adjourned: 8:28 P.M.**

**Attest:**



**Mr. Leon Nickles Jr.  
President  
Bexar County ESD No. 12**



**Dr. Charles Neill  
Secretary  
Bexar County ESD No. 12**