

**Bexar County
Emergency Services District No. 12
Meeting Minutes
December 13, 2023
6:00 P.M.**

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.

The Bexar County Emergency Services District No. 12 conducted a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 on November 8, 2023, and the following will be discussed.

1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.

Called meeting to order at 6:04pm

2. Establish Quorum.

A quorum was present with the following commissioners, Nickles, Pena, and Latka in attendance at the time of the meeting called to order. Commissioner Strzelczyk and Neill were absent.

3. Citizen's Public Forum. (3 minutes time limit per individual).

There were no citizens signed up to speak.

4. Approval of Meeting Minutes from September 13, 2023, and October 8, 2023.

Commissioner Latka made motion to approve 10/11/23 meeting minutes, Alex second the motion. Approved unanimously.

Commissioner Pena made the motion to approve the 09/13/23 meeting minutes, Commissioner Latka seconded. Approved unanimously.

5. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.)

- a. Run reports on calls for District and other items of interest.

- b. Discussion and possible action on approving grant matching.
- 6. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.

Mr. Herra was not in attendance.

- 7. Discussion and possible action regarding design and construction related to matters to the new station building located at 11800 U.S. Highway 87.

Action taken under item 8.

- 8. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.

At 6:05 pm went into closed section under 551.072.

At 6:35pm came back to open section, no action taken under this item.

- 9. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.

No action on this item.

- 10. Discussion and possible action on Vehicles to be sold or purchased as the district see the needs.

Commissioner Pena made a motion to sell 2017 F550 Mini for \$205,000 and Commissioner Latka seconded the motion. Approved unanimously.

Commissioner Latka made a motion to approve selling the 2008 F750 on Texasfiretrucksales for \$250,000 and no less than \$210,000. Commissioner Pena seconded the motion, approved unanimously.

11. Discussion, update, and possible action on a tract of land to be purchased, for a future Fire Station location for the district.

No action on this item.

12. Discussion, update, and possible action Association of Emergency Services Districts of Bexar County.

13. Discussion and possible action on ESD Holiday party.

Commissioner Pena made a motion to have ESD holiday party on December 8, 2023, as we did last year at same place. Commissioner Latka second the motion. Commissioner Nickles voted Na, Commissioner Pena and Latka voted for.

14. Discussion and possible action on resolution for Fire Recovery rates.

Commissioner Pena made motion to have Board president to sign agreement, Commissioner Latka seconded the motion. Commissioner Latka voted na, and Commissioner Nickles and Pena voted I.

15. Discussion and possible action on purchasing Laptop, printer, and hot spot device for ESD Secretary. (Commissioner Neill)

Commissioner Latka made a motion to table until the next meeting, Commissioner Pena second the motion. Approved unanimously.

16. Discussion and possible action on districts employee's health care benefits. (Commissioner Leon Nickles)

No action taken on this item.

17. Discussion and possible action on a complaint received about a district employee driving and any disciplinary action that might be decided about the district employee driving. (Commissioner Leon Nickles)

At 6:05PM went to closed section under 551.071. At 6:35pm came back to open session, Commissioner Latka made the motion to have legal counsel to proceed as discussed in closed section, Commissioner Pena seconded the motion. Approved unanimously.

18. Financial Report.

- a. Discussion and review of the Financial Report and tax revenue collected to date. Year to date income collected \$482,577.60.
- b. Discussion and action on approving payment of all District bills for the month including payroll. Discussion was talked about the Overtime paid on the monthly payroll for October. Commissioner Pena reviewed the checks and payroll and asked about different vendors.

Commissioner Pena made motion to approve all bills and payroll, Commissioner Latka seconded, and approved unanimously.

- c. Discussion and action to transfer funds between Bank Accounts as needed.

Commissioner Latka made motion to table, and Commissioner Pena seconded, approved unanimously.

- d. Discussion and possible action on new bank accounts for the district's needs.

Commissioner Pena made a motion to table and Commissioner Latka seconded and approved unanimously.

- e. Discussion and possible action on the districts reserve account.
(Commissioner Alex Pena)

Commissioner Pena made motion to table and commissioner Latka seconded and approved unanimously.

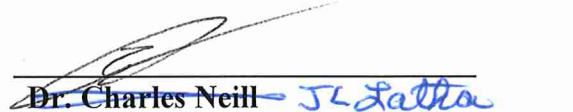
- 19. Determine date, time, and possible agenda items for the next regular meeting. The next regular meeting is tentatively scheduled for December 13, 2023.
- 20. Adjourn.

Commissioner Pena made a motion to adjourn the meeting, and Commissioner Latka seconded, adjourn at 7:36.

Attest:



Mr. Leon Nickles
President
Bexar County ESD No. 12



~~Dr. Charles Neill~~ J.L. Latta
~~Secretary~~ Assistant Treasurer
Bexar County ESD No. 12

