

**Bexar County
Emergency Services District No. 12
Meeting Minutes
January 11, 2023
6:00 P.M.**

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.

The Bexar County Emergency Services District No. 12 conducted a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 on December 17, 2022 and the following was discussed;

- 1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.**

Commissioner Nickles Called the meeting to order at 6:01PM.

- 2. Establish Quorum.**

A quorum was present with Commissioner Nickles, Commissioner Pena, Commissioner Neill and Commissioner Latka in attendance. Commissioner Strzelczyk was absent.

- 3. Citizen's Public Forum. (3 minutes time limit per individual).**

There were no citizens signed up to speak.

- 4. Approval of Meeting Minutes from the November 9, 2022.**

Commissioner Latka moved to approve the minutes as written, Seconded by Commissioner Pena; Approved unanimously.

- 5. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.).**

- a. Run reports on calls for District and other items of interest.**

Commissioners reviewed the run report but no one had any questions.

- b. Updates on Vehicles and Apparatus.**

Assistant Chief Padalecki reported that all apparatus are up and running except for the Engine which is in the shop for maintains.

- 6. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.**

No one for the Bexar County Fire Marshall's Office or the Office of Emergency Management was available.

- 7. Discussion and possible action regarding design and construction related to matters to the new station building located at 11800 U.S. Highway 87.**

No action taken on this item as most items at this time will be covered in item 8..

- 8. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.**

A discussion was held regarding items left to complete the building.

Commissioner Neill moved to purchase a 12' X 16' portable building for \$6280.50 to store some old items in, Seconded by Commissioner Pena; Approved unanimously.

Commissioner Neill moved to pay the Raba-Kistner invoice for testing for \$1159.95, Seconded by Commissioner Latka; Approved unanimously.

Commissioner Neill moved to pay the Martinez and Associates invoice for \$11,485.20, Seconded by commissioner Pena; Approved unanimously.

- 9. Discussion and possible action on Resolution for financing of Station 193 construction and resolution for financing trucks and equipment on order.**

Commissioner Latka moved to table this item at this time, Seconded by commissioner Neill; Approved unanimously.

- 10. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.**

Commissioner Latka moved to table this item at this time, Seconded by commissioner Neill; Approved unanimously.

11. Discussion, update, and possible action on a tract of land to be purchase, for a future Fire Station location for the district.

Chief Padalecki did not have any updates at this time. Thus no action was taken.

12. Discussion and possible action on steps to be part of Association of Emergency Services Districts of Bexar County.

Commissioner Neill moved to join the Association of Emergency Service Districts of Bexar County, Seconded by Commissioner Pena; Approved unanimously.

13. Discussion and possible action on appointing ESD commissioner or ESD Operations Manager to have a vote on the association of ESD of Bexar County.

Commissioner Neill moved to appoint the Operation Manager and if the Operations Manager is unavailable to attend the meeting he can appoint an alternate to attend the meetings in his place and Vote in his absents, Seconded by Commissioner Pena; Approved unanimously.

14. Financial Report.

- a. Discussion and review of the Financial Report and tax revenue collected to date.

Commissioner Nickles informed the Board that to date the District has collected \$759,046.96 from all sources.

- b. Discussion and action on approving payment of all District bills for the month including payroll.

Commissioner Neill moved to pay all bills including payroll, Seconded by Commissioner Latka; Approved unanimously.

- c. **Discussion and action to transfer funds between Bank Accounts as needed.**

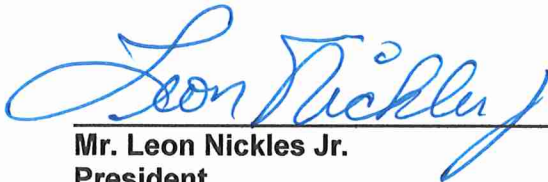
Commissioner Latka moved to table this item, Seconded by Commissioner Pena; Approved unanimously.

- 15. Adjourn.**


With no further business Commissioner Pena moved to adjourn, Seconded by Commissioner Latka; Approved unanimously.

- 16. Adjourned: 6:28PM.**

Attest:



**Mr. Leon Nickles Jr.
President
Bexar County ESD No. 12**



**Dr. Charles Neill
Secretary
Bexar County ESD No. 12**