

Bexar County
Emergency Services District No. 12
Meeting Minutes
June 17, 2024
6:00 P.M.

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.

The Bexar County Emergency Services District No. 12 conducted a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 the following was discussed;

1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.

Called to order at 6:00 PM.

2. Establish Quorum.

All Commissioners present.

- President Todd Strzelczyk
- Vice President Joe Ochoa
- Secretary Bradley Chambers
- Treasurer Alex Pena
- Assistant Treasurer John Latka

3. Citizen's Public Forum. (3 minutes time limit per individual).

No citizens to be heard.

4. Approval of Meeting Minutes from May 15, 2024, Special Meeting Minutes May 29, 2024, and Special Meeting Minutes June 10, 2024.

Commissioner John Latka made a motion to approve meeting minutes for May 15, 2024. The motion was seconded by Commissioner Alex Pena. Approved unanimously.

Commissioner Alex Pena made a motion to approve meeting minutes for May 29, 2024. The motion was seconded by Commissioner Joe Ochoa. Approved unanimously.

Commissioner John Latka made a motion to approved meeting minutes for June 10, 2024. The motion was seconded by Commissioner Joe Ochoa. Approved unanimously.

5. **Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.)**

A. Run reports on calls for District and other items of interest.

Total Runs – 153

E192 experienced air conditioning issues – Back in service

6. **Discussion with Bexar County Fire Marshal's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.**

Mr. Chris Herrera, spoke on information regarding communication on appointing ESD Commissioners from the County Commissioners Office. He provided three maps of the ESD from Bexar County GIS. Bexar County will be hosting ESD training (Audit Specific) on July 27, 2024 or on an undetermined Saturday in August 2024.

7. **Discussion and possible action on having Josh Brown assist the ESD Operations Manager.**

Mr. Josh Brown with Texas ESD Consulting presented a proposal regarding consulting services, that includes financial health and budgeting.

Commissioner Joe Ochoa made a motion to accept the flat rate (\$6,500.00) presented by Mr. Josh Brown. The motion was seconded by Commissioner John Latka. Approved unanimously.

Commissioner John Latka made a motion to enter into a written agreement with Mr. Josh Brown and entered into by the Board President. The motion was seconded by Commissioner Joe Ochoa. Approved unanimously.

8. Discussion and possible action on reviewing RFP for 457b and moving forward with providing set up.

Update by Assistant Chief L. Padalecki Jr. – RFP has been sent out and closing before July Meeting – Should have all of proposals by the July meeting.

9. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.

Commissioner Todd Strzelczyk announced the meeting was to go into Closed Session under Texas Government Code 551.071 and 551.072 at 7:11 PM. Commissioner Todd Strzelczyk announced the board was resuming an open meeting at 8:04 PM.

A motion was made by Commissioner John Latka to proceed as directed by counsel on variances on Station 192. The motion was seconded by Commissioner Joe Ochoa. Approved unanimously.

10. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.

General discussion

Commissioner Alex Pena made motion to table this item. The motion was seconded by Commissioner John Latka. Approved unanimously.

11. Discussion, update, and possible action on a tract of land to be purchased, for a future Fire Station location for the district.

Commissioner Todd Strzelczyk announced the meeting was to go into Closed Session under Texas Government Code 551.071 and 551.072 at 7:11 PM. Commissioner Todd Strzelczyk announced the board was resuming an open meeting at 8:04 PM.

12. Discussion, update, and possible action Association of Emergency Services Districts of Bexar County.

Discussion – Meeting last Thursday (June 13, 2024) regarding Insurance Pool that was discussed. Mr. Josh Brown discussed insurance options regarding health insurance

coverage and prescription insurance. Assistant Chief L. Padalecki Jr. provided an update about legislative efforts regarding annexation issues and meeting with state lawmakers. An update was provided about fixed boundaries for ESDs. No action taken.

13. Discussion and possible action on purchasing Star link for stations internet services.

Assistant Chief L. Padalecki Jr. provided information regarding alternative providers for internet service.

Commissioner John Latka made a motion to suspend discussion. The motion was seconded by Commissioner Alex Pena. Carries unanimously

14. Discussion and possible action ESD Bond terms and conditions, on loan payment, terms, and conditions and T-Bills terms and conditions.

Mr. Kevin Lerner reviewed the current loans with St. Hedwig VFD and Bexar County ESD 12 Fire and Rescue. Explained the current loan terms and presented an option to refinance the presented loans under one loan under Bexar County ESD #12.

Commissioner Todd Strzelczyk announced the meeting was to go into Closed Session under Texas Government Code 551.071 and 551.072 at 7:11 PM. Commissioner Todd Strzelczyk announced the board was resuming an open meeting at 8:04 PM.

15. Discussion and possible action on Vehicles to be sold or purchased as the district see the needs.

General discussion.

Commissioner John Latka made a motion to lower the price of the 2008 F750 from \$215,000 to \$185,000. The motion was seconded by Commissioner Joe Ochoa. Carries unanimously

16. Discussion and possible action on canceling contract of Pierce Fire Apparatus and BME Fire Apparatus. (Commissioner Todd Strzelczyk)

Discussion regarding an email about canceling or postponing manufacture/delivery of Pierce Fire Apparatus and BME Fire Apparatus.

Commissioner Joe Ochoa made a motion to table this item. Commissioner Bradley Chambers Seconded this motion. Approved Unanimously

17. Discussion and possible action on ESD policies on paying bills, payroll, and any other matter that pertains to Bills.

Discussion regarding bill pay practices and policies.

Commissioner John Latka made a motion to direct Assistant Chief L. Padalecki Jr. to work with Mr. Josh Brown regarding policies and procedures pertaining to bill pay. The motion was seconded by Commissioner Joe Ochoa. Approved unanimously

18. Discussion and possible action on breakdown on cost of deployment and reimbursement amount requested for deployment. (Commissioner Todd Strzelczyk)

Discussion by Assistant Chief L. Padalecki Jr. and Mr. Josh Brown regarding what information is required and reimbursed by the State. No action taken.

19. Discussion and possible action on income and revenue of school training. (Commissioner Todd Strzelczyk)

Discussion regarding the benefits of moving school account to Bexar County ESD #12 F&R. No action taken.

20. Discussion and possible action on a working capital loan. (Commissioner John Latka)

Mr. Kevin Lerner, Government Capital Corporation presented information regarding a working capital loan (Tax anticipation note) – Generally put together on a one year term and generally tries to discourage. No action taken.

21. Discussion only on fiscal year 2024-2025 budget.

General discussion – No action taken.

22. Financial Report.

a. Discussion and review of the Financial Report and tax revenue collected to date.

Discussion regarding revenue to date. No action taken.

b. Discussion and action on approving payment of all District bills for the month including payroll.

Discussion regarding "cash on hand"

Commissioner Bradley Chambers made a motion to pay all District bills including payroll. The motion was seconded by Commissioner Joe Ochoa. Approved unanimously.

**c. Discussion and possible action on the districts reserve account.
(Commissioner Alex Pena)**

No action taken

23. Discussion and possible action on open records requests.

Commissioner Todd Strzelczyk announced the meeting was to go into Closed Session under Texas Government Code 551.071 and 551.072 at 7:11 PM. Commissioner Todd Strzelczyk announced the board was resuming an open meeting at 8:04 PM.

No action taken

24. Determine date, time, and possible agenda items for the next regular meeting. The next regular meeting is tentatively scheduled for July 10, 2024.

July 9, 2024 at 6:00 PM

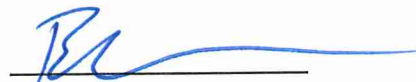
25. Adjourn.

A motion was made by Commissioner Joe Ochoa to adjourn at 9:49 PM. The motion was seconded by Commissioner John Latka. Approved unanimously.

ATTEST:



Mr. Todd Strzelczyk
President
Bexar County ESD No. 12



Mr. Bradley Chambers
Secretary
Bexar County ESD No. 12