

**Bexar County**  
**Emergency Services District No. 12**  
**Meeting Minutes**  
**August 19, 2024**  
**6:00 P.M.**

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going into Closed Session.

The Bexar County Emergency Services District No. 12 will conduct a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 the following was discussed;

1. **Call the Bexar County Emergency Services District No. 12 Meeting to Order.**  
Called to order at 6:05 PM.

2. **Establish Quorum.**

Five Commissioners present.

- President Todd Strzelczyk
- Vice President Joe Ochoa
- Secretary Bradley Chambers
- Treasurer Alex Pena
- Assistant Treasurer John Latka

3. **Citizen's Public Forum. (3 minute time limit per individual)**
  - Citizen William Cody – President of the Volunteer Board – Wants to close down the volunteer side. Four trucks under the VFD. Wondering what the plans are. (Future Agenda Item).

4. **Approval of Meeting Minutes from July 9, 2024, July 23, 2024 and August 12, 2024.**

Commissioner Joe Ochoa made a motion to approve the minutes as presented. Commissioner Alex Pena seconded the motion. Approved unanimously.

5. **Financial Report.**
  - A. **Discussion and review of Financial Report and tax revenue collected to date.**

Review and discussion of balance sheet

Review and discussion of the Financial Outlook through FYE 2023-2024 and Calendar Year 2024.

No action taken

**B. Discussion and action on approving payment of all District bills for the month including payroll.**

Review of bills and checks.

Commissioner Alex Pena made a motion to approve all District Bills for the month including payroll. Commissioner John Latka seconded the motion. Approved unanimously.

**C. Discussion and possible action on the districts reserve account. (Commissioner Alex Pena)**

Discussion regarding reserve account and new loan.

Commissioner John Latka made a motion to pay off outstanding vehicle loans with the \$6,500,000 note and to invest the remaining balance with confirmation through finance committee. Motion was seconded by Commissioner Alex Pena. Approved unanimously.

**6. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items)**

**A. Run reports on calls for District and other items of interest.**

Fire Chief L. Padalecki provided an update on a TIFMAS deployment and a brush truck that is in the mechanic shop.

**7. Discussion with Bexar County Fire Marshal's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the District within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.**

No discussion. No representative present from the Bexar County Fire Marshal's Office.

**8. Discussion and possible action on reviewing RFP for 457b and moving forward with providing set up.**

Commissioner John Latka made a motion to table this item. Commissioner Joe Ochoa seconded the motion. Approved unanimously.

**9. Discussion and possible action on 2024 – 2025 operating budget.**

Discussion regarding property growth statistics provided by the Bexar Appraisal District. Discussion related to the proposed 2024 – 2025 operating budget.

Commissioner Joe Ochoa made a motion to table this item. Commissioner Alex Pena seconded the motion. Approved unanimously.

**10. Discussion and possible action on regarding the 2024 Tax rate calculation worksheet.**

Commissioner John Latka made a motion to approve the Tax Calculation Worksheet. Commissioner Alex Pena seconded the motion. Approved unanimously.

**11. Discussion and possible action on proposed 2024 tax rate.**

Commissioner Joe Ochoa made a motion to propose a tax rate of \$0.10. Commissioner John Latka seconded the motion. Approved unanimously.

**12. Discussion and possible action on the schedule for the adoption of the 2024 tax rate.**

Commissioner John Latka made a motion for the adoption of the 2024 tax rate on September 18, 2024. Commissioner Joe Ochoa seconded the motion. Approved unanimously.

**13. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.**

Discussion regarding the Master Plan/Preliminary Drawings. Fees were waived regarding the Master Plan/Preliminary Drawings.

**14. Discussion, update, and possible action on a tract of land to be purchased, for a future Fire Station location for the District.**

No new information.

**15. Discussion, update, and possible action Association of Emergency Services Districts of Bexar County.**

Mr. Josh Brown provided an update regarding an event that was in Austin, Texas. ESDs were represented from Bexar, Travis, Harris and other counties. Discussion regarding annexation practices by municipalities. Bexar County ESD Association continues to meet monthly and are exploring avenues and methods to save money for Bexar County ESDs.

**16. Discussion and possible action on T-Bills terms and conditions.**

Commissioner Joe Ochoa made a motion to invest in a 180 day T-Bill with remaining funds from the loan after obligations to be confirmed by the Finance Committee. Commissioner Alex Pena seconded the motion. Approved unanimously.

17. **Discussion and possible action on Vehicles to be sold or purchased as the district see the needs.**

Fire Chief L. Padalecki Sr. provided an update advising that the Ford F750 was sold and is gone. Fire Chief L. Padalecki Sr. advised that there was interest in the Sutphen Engine but the interested parties want delivery now.

18. **Discussion and possible action on ESD policies on paying bills, payroll, and any other matter that pertains to Bills.**

Mr. Josh Brown discussed the polices that were presented to the Board regarding purchasing polices etc., and answered questions from Board Members. No action taken.

19. **Determine date, time, and possible agenda items for the next regular meeting. The next regular meeting is tentatively scheduled for September 12, 2024.**

Special Meeting/Bill and Purchasing Policy: August 26, 2024 at 6:00 PM  
Next Regular Meeting: September 18, 2024 at 6:00 PM  
Possible Agenda Items: Budget Amendments for 2023-2024 FY

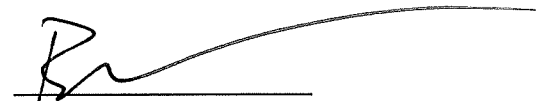
20. **Adjourn.**

Commissioner Joe Ochoa made a motion to adjourn at 8:08 PM. Commissioner Bradley Chambers seconded the motion. Approved unanimously.

ATTEST:



Mr. Todd Strzelczyk  
President  
Bexar County ESD No. 12



Mr. Bradley Chambers  
Secretary  
Bexar County ESD No. 12