

**Bexar County
Emergency Services District No. 12
Special Meeting Minutes
August 26, 2024
6:00 P.M.**

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going into Closed Session.

The Bexar County Emergency Services District No. 12 will conduct a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 the following was discussed;

1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.

Called to order at 6:08 PM.

2. Establish Quorum.

Five Commissioners present.

- President Todd Strzelczyk
- Vice President Joe Ochoa
- Secretary Bradley Chambers
- Treasurer Alex Pena
- Assistant Treasurer John Latka

3. Discussion and possible action on reviewing RFP for 457b and moving forward with providing set up.

Discussion by Operations Manager L. Padalecki Jr. and Mr. Josh Brown regarding 457b plans. The two proposals (Raymond James and Mission Square) were reviewed and discussed. Operations Manager L. Padalecki Jr., was directed to determine any additional fees related to a third party administrator. Commissioner John Latka made a motion to table this item. Commissioner Alex Pena seconded the motion. Approved unanimously.

4. Discussion and possible action on 2024 – 2025 operating budget.

Discussion regarding revenue and expenses as proposed. Commissioner Alex Pena made a motion to adopt the budget as amended. Commissioner John Latka seconded the motion. Approved unanimously.

5. Discussion and possible action on the schedule for the adoption of the 2024 tax rate.

Discussion regarding the schedule for adoption of the 2024 tax rate.

6. Discussion and possible action on T-Bills terms and conditions and paying bills under loan account.

Discussion regarding T-Bills and length of terms.

Commissioner John Latka made a motion to give Operations Manager L. Padalecki Jr. to roll over T-Bills at the end of their term, pending notification and approval of the Finance Committee. Commissioner Joe Ochoa seconded the motion. Approved unanimously.

Commissioner John Latka made a motion to pay bills for equipment under the loan account for the total of \$1,524,537.11. Commissioner Bradley Chambers seconded the motion. Approved unanimously.

7. Discussion and possible action on ESD policies on paying bills, payroll, and any other matter that pertains to Bills.

Mr. Josh Brown presented information regarding a Purchasing Policy and Purchasing Card Policy. General discussion regarding the policies. No action taken.


8. Adjourn.

Commissioner Bradley Chambers made a motion to adjourn at 7:43 PM. Commissioner Joe Ochoa seconded the motion. Approved unanimously.

ATTEST:



Mr. Todd Strzelczyk
President
Bexar County ESD No. 12



Mr. Bradley Chambers
Secretary
Bexar County ESD No. 12